

School and MAT rollout checklist

Use this checklist to plan a focused AI pilot before wider rollout.

Checklist

- Name the workload problem the pilot is testing.
- Choose a focused staff group and pilot length.
- Select three to five workflows to model.
- Confirm privacy, review and acceptable-use expectations.
- Collect light evidence on time saved and output quality.
- Agree the decision criteria before wider rollout.

Evidence to collect

- 1 Which workflows were used most often?
- 2 Where did staff save meaningful time?
- 3 Which outputs needed substantial correction?
- 4 What support did staff ask for?
- 5 What should change before expanding access?

Use this PDF alongside the full RockettAI guide at rockettai.com/resources.